

NASEO-2023-RFP-001 Frequently Asked Questions (FAQs)

Following are questions NASEO has received from applicants with their respective answers. If you have additional questions regarding NASEO-2023-RFP-001, please contact Kelsey Jones (kjones@naseo.org)

Question: Can you please confirm that the budget is NOT included in the 6-page limit?

- Answer: Budget is not included in page limit.

Question: Section VI. Project Budget of the RFP states the “proposed budget should reflect a time and materials Consulting Agreement” but requests cost proposals be submitted in the DOE EERE budget justification spreadsheet. Please confirm that tab “a. Personnel” is to include fully burdened Time & Materials labor rates for this Time & Materials Consulting Agreement?

- Answer: Yes, please make sure to indicate that in the explanation section of the tab

Question: Can offerors include a title sheet (separate from the cover letter) that is outside page count?

- Answer: Yes

Question: Can you please confirm that there is not a page limit for individual resumes?

- Answer: Please try and keep resumes to no more than 2 pages each

Question: The RFP project schedule has the final draft of the guide due 1/15/24 but the listed period of performance for the contract is only through 12/31/23. Should these align or should the final PoP date for the contract be 1/31/24 to allow completion of the final draft?

- NASEO will modify the period of performance to end on 1/31/24.

Question: What is NASEO’s view of length of the final product (The Guide) to be effective?

- Between 20-30 pages

Question: Does NASEO prefer the kick-off meeting be in-person?

- The kick-off meeting will be virtual